

QUESTIONS AND ANSWERS
RFQ # 15-008-10
REPLACEMENT OF ELECTION MANAGEMENT SOFTWARE

Will the consultant firm selected, be able to subsequently respond to a future RFP for the replacement and modernization of the existing election management system?

If you are the successful contractor and write specifications for the software system you cannot bid.

page 4, Section V : Submittal Format/Eval Criteria: Section IV of the RFQ indicates the Work Product/results from the Assessment will be used to generate an RFP. If a vendor responds to the RFQ, are they then precluded from responding to the RFP?

page 4, Section V: Submittal Format/Eval Crit: There is no mention that a cost estimate is required in response to the RFQ. Can we assume that cost estimates are not required at this time, but will be part of the RFP response?

page 4, Section V: Submittal Format/Eval Criteria: Is there a list of LOSB certified firms? If so, can you please provide the url?

1. If you submit a response to the RFQ and are awarded our requirement you cannot submit a response to the RFP. If you respond and are not awarded the RFQ you can respond to the RFP. A consultant will be selected from this RFQ to write specifications, draw plans, evaluate the responses received, make recommendations concerning the award and oversee the installation of the software.
 2. Cost estimates are not required but will be negotiated with the successful contractor.
 3. For a list of certified LOSB firms please contact Carolyn Griffin in our EOC department at 901-222-1100 or Carolyn.griffin@shelbycountyn.gov.
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We have a few questions regarding the RFP for Election System Management Software.

1. What is the budget for this project?
 - a. We do not discuss budgets for projects.
 2. Is there scoring criteria or is this based solely on cost?
 - a. Scoring criteria
 3. How much support can we expect from County personnel?
 - a. Re-phrase the question, needs to be more specific.
 4. If we win this RFQ, may we also submit a response to the subsequent RFP for an election management solution or would we be prohibited
 - a. You would be prohibited from submitting a response if you are selected for the award of this project.
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One more request: Because the responses will be posted the same week as the due date for the proposal, we humbly request a one-week extension. The responses to the questions could have serious influence on the strategy of our response and that could impact our writing, proposal reviews, and cost. We would be very grateful for an additional week.

We are sorry but we will not be able to extend the due date for this RFQ.
